

# Public Health and Environment System (PHES)

**Date:** 18 and 19 Jan 2018

**Venue:** School of Computing and Informatics -HealthIT

Training Objectives	Expectations
<p>The following are the training objectives:</p> <ol style="list-style-type: none"> <li>1. Review the PHES PPR17 Reporting               <ol style="list-style-type: none"> <li>a. Reporting status and Feedback</li> <li>b. Feedback from IPs</li> </ol> </li> <li>2. Preview PHES for PPR18 Reporting               <ol style="list-style-type: none"> <li>a. Program Areas</li> <li>b. Reporting Guidelines: Targets, Narrative and Performance Reporting</li> </ol> </li> <li>3. Refresher Training on PHES               <ol style="list-style-type: none"> <li>a. PHES and the Development principles</li> <li>b. PHES Navigation and Data Entry</li> <li>c. PHES Reporting/ Data Quality Assurance process</li> </ol> </li> <li>4. PHES Documentation               <ol style="list-style-type: none"> <li>a. Training Materials, service desk and support structure and</li> <li>b. Introduction to online learning</li> </ol> </li> </ol>	<p>All participants will have skills on:</p> <ol style="list-style-type: none"> <li>1. How to access PHES and PHES Resources</li> <li>2. How to manage data</li> <li>3. How to seek for support</li> <li>4. How to manage users</li> <li>5. Populating complete IPSL</li> </ol>

Time	Session	Details	Learning objectives	Facilitator(s)
<b>18th Jan</b>			<b>At the end of the session participants should be able to:</b>	
08:00-08:15	<b>Registration</b>	Training Participants Registration	Register for the workshop	HealthIT Admin
08:15-08:30	<b>Opening Remark</b>	Welcome remarks: Official Opening		CoP HealthIT
10:15-10:30	<b>Participant Introduction</b>	Introduction of the facilitators and Participants	Know facilitators and participants	All
08:30-08:45	<b>Workshop Objectives</b>	Information on objectives of the training	Describe overall objectives of the training and expected deliverables	USAID SI
08:45-10:30	<b>Review of PHES PPR17 Reporting</b>	Feedback from: <ul style="list-style-type: none"> <li>• PHES Administrators (HealthIT)</li> </ul>	Get the feedback on the status of the reporting and get feedback from stakeholders such as USAID, IMs and	HealthIT

		<ul style="list-style-type: none"> <li>• IMs (Select IPs)</li> <li>• USAID SI and Program</li> </ul>	HealthIT	
10:30-11:00	<b>Tea Break</b>			
<b>11.00 – 13.00</b>	<b>PHES Refresher Training Part 1</b>			
11.00- 11.15	<b>PHES Conceptual Model</b>	Presentation on the PHES conceptual model	Presentation on the PHES conceptual model	HealthIT
11:15-11:30	<b>Navigating PHES Portal and PHES Resources</b>	Introduce Reporting portal, Service Desk, Documentation and Training Land	Introduce PHES Resources	HealthIT
11:30-12:00	<b>Finding PHES Documentation and the User manual</b>	Introduce data sets and reporting levels		HealthIT
12:00:13.00	<b>PHES Indicators and Narratives as Revised in 2017</b>	A review of Key Performance Indicators by Program area	Understanding of the Indicators and how to calculate them	Partner
13:00-14:00	<b>Lunch</b>			
14:00-1:00	<b>PHES User Management: How to manage user accounts and user roles</b>	Review the role based user management.	Understand the role of each of the user roles, and levels of application	HealthIT
14:00-14:30pm	<b>Introduction to PHES Hierarchy</b>	Detailed description of the PHES Hierarchy and how it relates to the Dataset Assignment and use roles	Understand the PHES hierarchy	HealthIT
14:30-15:00pm	<b>Introduction to PHES IPSL Template</b>	How to populate the IPSL template	Understand the importance of IPSL	HealthIT
15:00-15.30	<b>Practical sessions: Logging in to PHES and User Management</b>	Describe the role based feature of PHES user admin	Understand how to manage users	All
15:30-16.30	<b>Navigating PHES and Data Entry</b>	How to navigate the PHES and Enter Data: Features of PHES, Data Entry Modules	Appreciate the user experience using PHES and how to get the best out of PHES.	HealthIT
16:30-17:00	<b>Recap of Days Activities, Expectations and Closure</b>			<b>USAID</b>

Time	Session	Details	Learning objectives	Facilitator(s)
19th Jan			<b>At the end of the session participants should be able to:</b>	
08:00-08:15	<b>Registration</b>	Training Participants Registration	Register for the workshop	HealthIT Admin
08:15-08:30	<b>Opening Remark and Recap</b>	Welcome remarks: Official Opening		HealthIT
8:30-9:30	<b>PHES Data Entry practical</b>	Practical Session on Data Entry	Data entry of Key Indicators	IMs
9:30-10:00	<b>Data Approval Process</b>	How data approval works	Understanding data approval in PHES	HealthIT
10:00-11:00	<b>PHES Reports</b>	Describe the reports that can be accessed on PHES: Dataset and Standard Reports, Pivot tables, Visualizer and	Understand how to get reports on DHIS2	HealthIT
10:30-11:00	<b>Tea Break</b>			
11:00-12:30	<b>Practical sessions: Reports</b>	Run various types of reports: <ul style="list-style-type: none"> <li>● Standard Reports</li> <li>● Pivot Tables</li> <li>● Visualizers</li> <li>● Dashboards</li> </ul>	How to view outputs from PHES	All
12:30-13:00	<b>PHES Test</b>			All
13:00-14:00	<b>Lunch</b>			
14:00-15:00	<b>PHES Service Desk</b>	How to access and use the PHES support platform: <ul style="list-style-type: none"> <li>● How to raise tickets</li> <li>● how to request user accounts</li> </ul>	Introduction of PHES Support	HealthIT
15.00 – 15.45	<b>PHES Online Learning</b>	Introduction to the PHES online learning portal	Use the online learning platform for refresher and continuous learning	HealthIT
15.45 – 16.15	<b>Affirming of Reporting Requirements for Q1 PPR18 Reporting</b>			USAID SI
15.45 – 16.00	<b>Closing Remarks</b>			USAID SI

16:00 – 16.30

**Break and Close**

All